# Government of Nepal Ministry of Energy, Water Resource and Irritaion **Alternative Energy Promotion Centre (AEPC)**

Khumaltar Height, Lalitpur, Nepal

Listing of Recognized Competent Company/Firm for installation and promotion of Institutional Solar Power System, Solar Pumping System and Private owned larger solar power system

**June 2019** 

## **Table of Contents**

A. Notice for Listing Recognized Competent Company/Firm	3
B. Background of the Program	4
C. Criteria for Listing of Recognized Competent Company/Firm	5
D. Application Submission Form	10
E. Application Firm	11
F. Curriculum Vitae	22

# A. Notice for Listing Recognized Competent Company/Firm for Institutional Solar Power System, Solar Pumping Projects and Private owned larger solar power system



नेपाल सरकार

ऊर्जा, जलस्रोत तथा सिँचाई मन्त्रालय

#### वैकल्पिक ऊर्जा प्रबर्द्धन केन्द्र

खुमलटार हाईट, ललितपुर, नेपाल

फौन नस्बर: +९७७-१-४४३९३९०/ फ्याक्स नस्बर: +९७७-१-४४४२३९९७ इमेल: info@aepc.gov.np, वेभसाइट: www.aepc.gov.np

### सौर्य ऊर्जा प्रणालीको आपूर्ति तथा जडानको लागि मान्यता प्राप्त कम्पनी/संस्थाहरूको सूची दर्ता गराउने सम्बन्धी सूचना

(सूचना प्रकाशित मिति: २०७६/०३/१२)

नेपाल सरकारद्वारा स्वीकृत नवीकरणीय ऊर्जा अनुदान परिचालन कार्यविधि २०७३ को दफा ४.२ अनुसार आगामी आर्थिकवर्ष २०७६/७७ को लागि सौर्य ऊर्जा प्रविधि जडान तथा आपूर्ति गर्नको लागि यस क्षेत्रमा कार्यरत सम्बन्धित इच्छुक कम्पनी/ संस्थाहरूबाट सुची गराउनको लागि यस सूचना मार्फत निवेदन आव्हान गरिन्छ।

#### सौर्य ऊर्जा प्रणालीको आपूर्ति तथा जडानको लागि मान्यता प्राप्त कम्पनी/संस्थाहरुको वर्ग

(क) घरेलु सौर्य ऊर्जा प्रणाली (साना सौर्य ऊर्जा प्रणाली, सोलार डायर र क्कर)

(ख) संस्थागत सौर्य कर्जा प्रणाली, सौर्य कर्जा पम्पिङ्ग प्रणाली, ग्रीड टाई तथा अन्य ठला सौर्य कर्जा प्रणाली।

मान्यता प्राप्त सूचीमा दर्ता गर्नको लागि इच्छुक ईजाजत प्राप्त सम्बन्धित कम्पनीहरूले केन्द्रले तयार गरेको ढाँचामा मिति २०%, /०४/१२ गते अपरान्ह ३:०० बजे भित्र केन्द्रको प्रशासन शाखामा आइपुग्ने गरी निवेदन दर्ता गराउनु पर्नेछ । यसको लागि निवेदन फारम ढाँचा तथा मुल्यांकन मापदण्ड केन्द्रको website: www.aepc.gov.np मा उपलब्ध छ । इच्छुक संस्थाहरूले उपलब्ध निवेदन र फारम नै भरी बुकाउनु पर्नेछ । रित नपुगी वा अन्य ढाँचामा पेश गरिएको निवेदन यस प्रकृयामा समावेश गरिने छैन । पहिलो म्याद नाघी प्राप्त भएको निवेदन अर्को पटकको सूचीमा समावेश गरिने छ । सूची दर्ता गराउने प्रकृया वर्ष भरी नै खुल्ला रहने छ र हरेक चौमासिकमा पछिल्ला स्वीकृत सूचीहरू एक पटक प्रकाशित गरिने छ । प्राप्त दरखास्तहरू सूचीकृत गर्ने वा नगर्ने अधिकार यस कार्यालयमा सुरक्षित रहने छ ।

पुनश्च : गैर नाफा मुलक संस्थाहरुलाई यस प्रक्रियामा समावेश गरिने छैन ।

**Published in Kantipur Daily** 

# **B.** Background of the Program

Subsidy is a key financial intervention in the policy of Government of Nepal to promote rural and renewable technologies and is executed through AEPC. AEPC with support from various Donor Partners has been continuously working towards improving rural living standard through dissemination of Institutional Solar Power System, Solar Pumping System and Private owned larger solar power system. Government of Nepal has approved subsidy policy and subsidy delivery mechanism for implementation of subsidy programme.

As per the approved subsidy delivery mechanism 2073 and PPA/PPR, institutional solar power system, solar pumping system and community based solar power system can be implemented under direct purchase provision from listed companies recognized competent company/firm. The listed recognized competent company/firm will be responsible for design, supply, and installation and after sales service of Institutional Solar Power System (ISPS), Solar Drinking Water Project and Private owned larger solar power system as per the requirement of institutions following subsidy policy, subsidy delivery mechanism and other relevant guidelines.

This recognized competent company/firm will be eligible for promotion and implementation of solar energy system listed below:

- 1. Institutional Solar Power System
- 2. Solar Pumping Projects
- 3. Private owned larger solar power system.

# C. Criteria for Listing of Recognized Competent Company/Firm

#### **Eligibility Criteria:**

#### Company/Firm must be fulfilled the following Eligibility Criteria:

- 1. A Copy of Company/Firm Registration Certificate with updated renewed. The company/Firm must have experience of minimum three years.
- 2. A Copy of VAT Registration Certificate.
- 3. A Copy of Tax Clearance Certificate of F.Y. 2074/75.
- 4. Commitment letter from the company/firm mentioning that they will agree and work as per subsidy policy, subsidy delivery mechanism, technical standards, system configuration guideline and rules and regulation of AEPC.
- 5. A Copy of Memorandum of Association or Document demonstrating scope of work-Renewable Energy/Solar Energy must be mentioned in document. In case of addition of renewable energy/solar energy in company/firm memorandum, the addition must be done at least three years before on the date of submission of application.
- 6. Self Declaration Letter along with the Application as per the attached format.
- 7. Company/Firm qualifying as Competent Company has to submit a Copy of Tax Clearance Certificate of F.Y. 2075/76 B.S. and Copy of Renewed Company/Firm Registration Certificate within 31 January 2020 A.D.

# Note: Each Joint Venture (JV) partner(s) including lead partner must fulfill all the above Eligibility Criteria with JV agreement, in case of JV application submission.

#### **Oualification Criteria:**

S.N.	Criteria	Qty	Verification Document Required
			a. Copy of Company/firm Registration Document
		1	b. Copy of VAT Registration Document
1	Head Office		c. Copy of Company/firm Memorandum
			d. Photograph showing office building, company board and
			facility available at company
			a. In case of branch, copy of registration document
		1	b. In case of dealer, copy of PAN or VAT of the dealer firm
			and copy of agreement between Company/Firm and dealer
			c. Branch or dealer must have After Sales Service Facility.
	2 Branch & Dealer Network		d. Photograph showing after sales service facility at
2			branch/dealer.
			e. In addition company must propose in which Provinces it
			plans to work in the field of ISPS, Pumping system and
			private owned larger system and commitment letter stating it
			will establish at least one dealer and well equipped after sales

			service center in that province within six months. Company
			after qualifying must establish the dealer and ASS center and
			inform AEPC within six month or else company will
			automatically be removed from competent companies list.
			(Note: One dealer can be used by maximum two companies.
			There must be agreement between dealer and company and
			between two companies agreeing to use that dealer)
			a. Engineer must have Bachelor in Electrical or Electronics or
			Mechanical or Industrial Engineering and hold Nepal
	E1 4 ' 1/E1 4 ' /M		Engineering Council (NEC) certificate.
2	Electrical/Electronics/Mec	2	b. CV in the format provided by AEPC signed by the person
3	hanical/Industrial	2	c. Copy of NEC certificate
	Engineer		d. Copy of Contract of Job/ Appointment Letter
			e. Copy of Evidence of Provident Fund or CIT or tax
			deposition of staff
			a. Engineer must have Bachelor in Civil or Agriculture
	Civil/ Agriculture		Engineering and hold Nepal Engineering Council certificate.
			b. CV in the format provided by AEPC signed by the person
			c. Copy of NEC certificate
			d. Copy of Contract of Job/ Appointment Letter
			e. Copy of Evidence of Provident, CIT or tax deposing of
			staff as applicable
4	Engineer (part time or full	1	Note: If the company uses services of consultancy firm for
	time)		civil related task, company is required to submit agreement
			between company and consultancy firm.
			If one of the electrical/electronic/mechanical/industrial
			engineer proposed in category 3 has diploma in civil
			engineer, same engineer can be considered as civil overseer
			and company can use their diploma CV for this criteria 4.
	Solar Technician Level II		a. CV in the format provided by AEPC signed by the person
5	or	2	b. Copy of Solar Technician Level II or
	Electrical/Electronics/Mec		Electrical/Electronics/Mechanical Overseer or above
	hanical Overseer or above		c. Copy of Contract of Job/ Appointment Letter

	at head office		d. Copy of Evidence of Provident Fund, CIT or tax deposition
			of staff.
	Solar Technician Level II		a. CV in the format provided by AEPC signed by the person
		One at	b. Copy of Solar Technician Level II or
6	or Electric/Electronic/Mecha	each	Electrical/Electronics/Mechanical Overseer or above
0	nical Overseer or above at	branch/de	c. Copy of Contract of Job/ Appointment Letter
	branch	aler	d. Copy of Evidence of Provident Fund, CIT or tax deposition
	branch		of staff.
			a. CV in the format provided by AEPC signed by the person
			b. Copy of bachelor degree
7	Accountant	1	c. Copy of Contract of Job/ Appointment Letter
			d. Copy of Evidence of Provident Fund, CIT or tax deposition
			of staff.
			a. Copy of Company/Firm Registration Document showing
	Company/Firm Experience of working in Solar/Renewable Energy sector		company has complete three working experience
			b. Copy of Company/Firm Memorandum-Renewable
8		3 years	Energy/Solar Energy must be mentioned in document. In case
		3 years	of addition of renewable energy/solar energy in
			company/Firm memorandum, the addition must be done at
			least three years before on the date of submission of
			application
			a. Company must have installed at least 10 institutional solar
	Company/Firm	10 ISPS	power systems or 5 solar pumping systems in last three years.
9	Experience of system	or 5 solar	Company must submit recommendation letter for each
	installation (ISPS and	pumping	installed ISPS or solar pumping system for its satisfactory
	Pumping system)	systems	performance. The recommendation letter must not be older
			than one year.
	Average Annual turnover		a. Copy of Tax clearance certificate of all three relevant
10	(sales) in best three Fiscal	20	years
	Year out of recent past	million	b. Company must have at least two years positive net
	five years in NRs.		worth or positive profitability in last three years.
11	Paid Up Capital in NRs.	2 million	a. Company/Firm Memorandum
12	Line of Credit from Bank	8 million	a. Authentic Document from Commercial Type Bank A

13	Overall Quality Control Mechanism		<ul> <li>a. Recording process of financial transaction</li> <li>b. Quality check of PV module, battery, inverter, charge controller and lamps</li> <li>c. System for inventory in and inventory out</li> </ul>
14	Bank Guarantee	3.5 million	Company qualifying as competent companies has to submit unconditional performance guarantee (bank guarantee) of 3.5 million in the name of AEPC from Class A commercial bank with the validity period of 12 months from the date of signing of agreement.  The proceeds of the Performance Security shall be payable to the AEPC or beneficiary nominated by the AEPC as compensation for any loss resulting from the Competent Company's (CC) failure to complete its obligations under the Contract.  The Performance Security shall be discharged by the AEPC and returned to the CC not later than thirty (30) days following the date of completion of the CC's performance obligations under the Contract, including any warranty obligations under performed tasks as per the contract.
15	Product	All the compone nts of ISPS and solar pumping system	a. It is mandatory for applicant company to have at least one brand/model of solar PV, Battery, Inverter, Charge Controller, lamps, Pump, Pump Controller b. Company must submit Memorandum of Understanding/ Agreement/Contract between the company & manufacturer. c. Warranty documents from the manufacturer in favor of the company for major components i.e. solar PV, Battery, Inverter, Charge Controller, lamps, Pump, Pump Controller (For b & c if the company is direct importer, the agreement must be between manufacturer and the company stating terms and condition of product supply and warranty provision and assurance. If the company sources its product locally, the company must submit agreement between importing company and manufacturer and then agreement between importing company and manufacturer and then agreement between importing

		must clearly state terms and condition of product supply and warranty provision and assurance.)  d. Technical catalogues of all equipment solar PV, Battery, Inverter, Charge Controller, lamps, Pump, Pump Controller e. Test report of solar PV module, battery, inverter, charge controller, lamps, pump controller, pump from international accredited testing centers and Renewable Energy Test Station.  (If the product is tested and certified by other company from RETS, it is mandatory to submit no objection letter from the company testing and certifying that product.)  The applicant company must not have any outstanding
16	Outstanding Liabilities with AEPC	liability with AEPC older than two years.  (The applicant must submit no outstanding liabilities letter from AEPC/ CREF before signing of agreement)
17.	Outstanding Liabilities with other GoN institutions	Company qualifying as competent companies will be provided list of complaint (if any) from other government institutions registered at AEPC against the company regarding non-functioning of installed system. Company must submit no objection letter from those institutions before signing of agreement.

#### Note:

1. Evaluation process will be either "YES" or "NO" for each criteria. For the company/Firm to be listed as recognized competent company/firm, all the criteria must be met.

# **Application Submission Form**

(The Applicant shall accomplish the Application Submission Form in its Letter Head clearly showing the Applicants Complete name and address)

	Date:
То:	Alternative Energy Promotion Center Khumaltar Height, Lalitpur, Nepal
We	, the undersigned, declare that:
(a)	We have examined and have no reservations to the Application Document for Listing of Recognized competent Companies for Small Energy System.
(b)	We offer to design, integrate, supply, install and provide after sales service to households in conformity with Subsidy Policy 2073, Subsidy Delivery Mechanism 2073, and Nepal Photovoltaic Quality Assurance (NEPQA) Rev. 1 and other guidelines of AEPC and GON.
(c)	We declare to abide by AEPC's/GoN's policy of zero tolerance to corruption.
	We declare that, we have not been blacklisted and no conflict of interest in the proposed procurement proceedings and we have not been punished for an offence relating to the concerned profession or business.
(e)	We declare that we have never been involved in any case of bankruptcy or suspension of payments.
(f)	We declare that, till date, no dispute has raised in any contract executed or under execution. No civil or criminal case against us has been raised or currently being raised or being dealt with in court, not ineligible to participate in this job; have no Conflict of Interest in the proposed proceedings and have not been punished for the profession or business related offence and not blacklisted.
(g)	We do not have any conflict of interest on the listing procedure for recognized competent companies for design, integrate, supply, install and provide after sales service
(h)	We agree to permit GoN/DP or its representative to inspect our accounts and records and other documents relating to the transaction carried out under subsidy programme and to have them audited by auditors appointed by the GoN/DP.
Nar	me
In t	he capacity of
	ned
Dul	y authorized to sign the application for and on behalf of

# **E. Application Firm for Solar Domestic Applications**

Note: The applicant should fill all the fields of this form clearly, completely and accurately supported with required document. Any application with incomplete information or fields not properly filed will be considered non responsive and will not be evaluated.

Company/Firm I	nformation:			
Name of				
Company/Firm:				
Address:	District:	Metro/St	ub Metro/Municipalit	ty:
	Ward No.:	Street:	Phone:	Fax:
	Post Box:	Email:		
Contact Person	Name:			
	Designation:	Phon	e: Mobile	e Phone:
	Email:			
Company/Firm	PAN or VAT No	).		_
Details	Year of Registrat	tion:		
	Registered mainl	line Business:		
Bank Details for	Bank Name:			
subsidy programme	Branch:			
	Account Number	r:		
Area of system	Please select the province company plans to work			
Installation	Province 1	Is there exis	sting branch/dealer and	ASS Center: Yes  No
	Province 2	Is there exis	sting branch/dealer and	ASS Center: Yes  No
	Province 3	Is there exist	sting branch/dealer and	ASS Center: Yes  No
	Gandaki	Is there exis	sting branch/dealer and	ASS Center: Yes  No
	Province 5	Is there exist	sting branch/dealer and	ASS Center: Yes  No
	Karnali	Is there exis	sting branch/dealer and	ASS Center: Yes  No
	Sudurpaschim	Is there exis	sting branch/dealer and	ASS Center: Yes  No
	Branch or Deal	er 1:		
	Name:			
	Address:			
	PAN or VAT No	).		
	Contact Person N	Name:		

	Contact Number:
	Branch or Dealer 2:
	Name:
Branch & Dealer	Address:
Network	PAN or VAT No.
	Contact Person Name:
	Contact Number:
	Branch or Dealer 3:
	Name:
	Address:
	PAN or VAT No.
	Contact Person Name:
	Contact Number:
	Branch or Dealer 4:
	Name:
	Address:
	PAN or VAT No.
	Contact Person Name:
	Contact Number:
	Branch or Dealer 5:
	Name:
	Address:
	PAN or VAT No.
	Contact Person Name:
	Contact Number:
	Branch or Dealer 6:
	Name:
	Address:
	PAN or VAT No.
	Contact Person Name:
	Contact Number:
	Branch or Dealer 7:
	Name:
	Address:

PAN or VAT No. Contact Person Name: Contact Number: (Note: If company has more branch or dealer, they can submit the details in additional paper) **HR** Details **Electrical or Electronic or Mechanical or Industrial Engineer-1** Name: Oualification: Contact Number: Reference no. of PF, CIT or tax deposition of staff: **Electrical or Electronic or Mechanical or Industrial Engineer-2** Name: **Qualification:** Contact Number: Reference no. of PF, CIT or tax deposition of staff: Civil or Agriculture Engineer Name: Qualification: Contact Number: Reference no. of PF, CIT or tax deposition of staff: Part time or full time: Level II or Overseer at Head Office -1 Name: **Qualification:** Contact Number: Reference no. of PF, CIT or tax deposition of staff: Level II or Overseer at Head Officce -2 Name: Qualification: Contact Number: Reference no. of PF, CIT or tax deposition of staff: Level II or Overseer at Branch/Dealer -1 Name of Branch: Name of Level II or Overseer:

Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
Level II or Overseer at Branch/Dealer -2
Name of Branch:
Name of Level II or Overseer:
Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
Level II or Overseer at Branch/Dealer -3
Name of Branch:
Name of Level II or Overseer:
Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
Level II or Overseer at Branch/Dealer -4
Name of Branch:
Name of Level II or Overseer:
Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
Level II or Overseer at Branch/Dealer -5
Name of Branch:
Name of Level II or Overseer:
Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
<b>Level II or Overseer at Branch/Dealer -6</b>
Name of Branch:
Name of Level II or Overseer:
Qualification:
Contact Number:
Reference no. of PF, CIT or tax deposition of staff:
Level II or Overseer at Branch/Dealer -7

	Name of Branch:					
	Name of Level II or Overseer:	Name of Level II or Overseer:				
	Qualification:					
	Contact Number:	Contact Number:				
	Reference no. of PF, CIT or tax d	eposition of staff:				
Accountant	Name:					
	Qualification:					
	Contact Number:					
	Reference no. of PF, CIT or tax d	eposition of staff:				
Average Annual	Annual Turnover Data f	or the best Three years out of Last Five Years				
Turn Over		Amount				
	Year	(in NPR)				
	T ( I T )					
	Total Turnover in best Three Years					
	Average Annual Turnover					
Paid Up Capital in						
NRs.						
Line of Credit	Name of the Bank providing facility:					
(Bank Facility)	Line of Credit Amount (NRs):	Line of Credit Amount (NRs):				
Company/Firm	Details of ISPS -1					
Experience of	Name of Institution where ISPS i	s installed:				
system installation	Contact person of institution:					
(ISPS or Pumping	Contact number:					
system)	Capacity of System:					
	Year of Installation:					
	Details of ISPS -2					
	Name of Institution where ISPS i	s installed:				
	Contact person of institution:					
	Contact person of institution.					

Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -3
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -4
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -5
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -6
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -7
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
l

Capacity of System:
Year of Installation:
Details of ISPS -8
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -9
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of ISPS -10
Name of Institution where ISPS is installed:
Contact person of institution:
Contact number:
Capacity of System:
Year of Installation:
Details of Solar Pumping System -1
Name of Institution/beneficiary where pump is installed:
Contact person of institution:
Contact number:
Capacity of Solar Array (Wp):
Capacity of Pump (Hp):
Head (meter):
Discharge (Liter per day):
Year of Installation:
<b>Details of Solar Pumping System -2</b>
Name of Institution/beneficiary where pump is installed:

Contact person of institution:
Contact number:
Capacity of Solar Array (Wp):
Capacity of Pump (Hp):
Head (meter):
Discharge (Liter per day):
Year of Installation:
Details of Solar Pumping System -3
Name of Institution/beneficiary where pump is installed:
Contact person of institution:
Contact number:
Capacity of Solar Array (Wp):
Capacity of Pump (Hp):
Head (meter):
Discharge (Liter per day):
Year of Installation:
<b>Details of Solar Pumping System -4</b>
Name of Institution/beneficiary where pump is installed:
Contact person of institution:
Contact number:
Capacity of Solar Array (Wp):
Capacity of Pump (Hp):
Head (meter):
Discharge (Liter per day):
Year of Installation:
Details of Solar Pumping System -5
Name of Institution/beneficiary where pump is installed:
Contact person of institution:
Contact number:
Capacity of Solar Array (Wp):
Capacity of Pump (Hp):
Capacity of Lamp (hip).

	Head (meter):			
	Discharge (Liter per day):			
	Year of Installation:			
Product Details	Solar PV Module			
	Manufacturer Name:			
	Country of Origin:			
	Brand:			
	Model:			
	Capacity:			
	International Certification:			
	RETS PIT certificate No.			
	Power warranty			
	Workmanship Warranty:			
	<b>Battery</b>			
	Manufacturer Name:			
	Country of Origin:			
	Brand:			
	Model:			
	Capacity:			
	International Certification:			
	RETS PIT certificate No.			
	Warranty:			
	Charge Controller			
	Manufacturer Name:			
	Country of Origin:			
	Brand:			
	Model:			
	Capacity:			
	International Certification:			
	RETS PIT certificate No.			
	Warranty:			

<u>Lamps</u>
Manufacturer Name:
Country of Origin:
Brand:
Model:
Capacity:
International Certification:
RETS PIT certificate No.
Warranty:
Inverter:
Manufacturer Name:
Country of Origin:
Brand:
Model:
Capacity:
International Certification:
RETS PIT certificate No.
Warranty:
<u>Pump</u>
Manufacturer Name:
Country of Origin:
Brand:
Model:
Capacity:
International Certification:
RETS PIT certificate No.
Warranty:
Pump Controller
Manufacturer Name:
Country of Origin:
Brand:

		Model	:		
		Capacity:			
Interna			ational Certification:		
RETS			PIT certificate No.		
Warra		Warra	nty:		
(If applicant company has more than one brand/model of same compo					
	company can add those details in above format in separate paper)				
I/We hereby certify that information filled up in the application form is correct and duly updated and understand that any information provided if proved to be false or manipulated, company will be recommended for blacklisting from working in program of GoN					
			(Should be signed by higher level authority like Managing Director/President/CEO etc)		
Company Sea			(0, (3), (1))		
		ıl	(Owner Signature)		
			Name:		
			Position:		

Date: .....

#### **Curriculum Vitae**

A recent passport Name: size photo **Contact details** District:.....City:.... Phone (office):.....Phone (Home):.... Phone (Cell)..... P O Box: E mail: **Qualification (Highest degree first)** 1. 2. 3. **Experience:** 2. 3. 4. 5. Declaration: If required, upon a week time notice I can produce the proof certificate of above mentioned experiences and also acknowledge the fact that if any information provided or it is proved that I have submitted this CV without actually being appointed with this company, I will be black listed from working in AEPC or AEPC related programme or consultancy work or any other activity of AEPC Signature: Hand written name: Date:

**Note:** This CV must be submitted with relevant certificate and NEC certificate for engineers.