



Government of Nepal
Ministry of Energy, Water Resources and Irrigation
Alternative Energy Promotion Centre (AEPC)
Nepal Energy Efficiency Programme (NEEP)
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Invitation for Bids

For “Supply & Delivery of Energy Audit Equipments for AEPC/NEEP”

(Contract Identification Number: AEPC/NEEP/G/SQ/2075/76-01)

Date of Notice Publication: 29 March 2019

1. AEPC has received Funds from the GIZ/NEEP and intends to apply part of the funds to cover eligible payments under the Contract of “**Supply & Delivery of Energy Audit Equipment for AEPC/NEEP**”. Bidding is open to all eligible and qualified Bidders/Suppliers.
2. The AEPC/NEEP invites sealed Quotation from registered eligible and qualified Suppliers/Bidders for the “**Supply & Delivery of Energy Audit Equipment for AEPC/NEEP**” as per the required specifications.
3. Interested Eligible Bidders may obtain further information and inspect the Bidding Document in English at the office of AEPC/NEEP as mentioned above
4. Complete set of Bidding Document in English may be purchased from the office of AEPC/NEEP, Khumaltar Height, Lalitpur, Nepal during office hours on all working days by eligible bidders **29 March 2019** onwards on the submission of a **Written Application**, copies of **Firm/Company Registration** and **PAN/VAT Registration** certificates and upon payment of a non-refundable fee of **NRs. 1,000.00**. The Bid document shall be available for sale up to office hours till **15 April 2019** If so requested, the Bidding Document can also be sent by post/courier services. However, the Employer will not be responsible for delay or non-delivery of the documents so sent.
5. Sealed Quotation must be submitted to the office of AEPC/NEEP, Khumaltar Height, Lalitpur, Nepal by hand/courier on or before **12.00 Noon on 16 April 2019**. Bids received after the deadline will not be accepted.
6. Received quotations shall be opened in the presence of Bidders' representatives who choose to attend at **12.30 P.M.** on **16 April 2019** at the office of AEPC, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Quotation by the reason only that any bidder or its agent is not present. Bidder's representative should come with authorization duly signed by the authority of firm at the time of bid opening.
7. Quotation must be valid for a period of 45 days counting from the date of bid opening and must be accompanied by a bid security amounting to minimum of **NRs. 45,000.00** which shall be valid for minimum 30 days beyond the quotation validity period (i.e., **Valid up to 30 June 2019**).
8. If bidder wishes to submit the bid security in the form of Cash, the cash should be deposited in AEPC's Office Code 2830805 and Account Name DTCO, Lalitpur, Bank Account No. 16856 KHA 3 at Nepal Bank Ltd., Gabahal, Lalitpur Branch and submit the original receipt of the deposited amount of cash along with the sealed Bid.
9. If the last date of purchasing and/or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
10. AEPC/NEEP reserves the right to accept or reject, wholly or partly any or all the bids without assigning any reason, whatsoever.