



Government of Nepal  
Ministry of Energy, Water Resource and Irrigation

## Alternative Energy Promotion Centre (AEPC) National Rural and Renewable Energy Program (NRREP)

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### REQUEST FOR PROPOSALS

Date of Notice Publication: 7 October 2018

Alternative Energy Promotion Centre (AEPC): National focal agency promoting renewable energy technologies in Nepal, is currently executing National Rural and Renewable Energy Program (NRREP) with the support from Government of Nepal and various international development partners. AEPC/NRREP/Monitoring and Quality Assurance Unit hereby Requests for Proposal (RFP) from eligible Consulting Firms/Organizations for the **Preparation of Integrated Monitoring and Quality Assurance Guidelines**.

1. The proposal must contain **Technical** and **Financial** proposals sealed in separate envelopes. Both the sealed proposals must be sealed in another single envelop.
2. Detailed RFP (with ToR) for the above task can be downloaded from [www.aepc.gov.np](http://www.aepc.gov.np).
3. Proposal (in hard copy) must be delivered manually to the address above by **12:00 hour's local time** on or before **28 October 2018**.
4. Technical Proposal shall be opened in the presence of Proponents' representatives who choose to attend at same date of last submission deadline at **12:30 hour's local time** at the office of AEPC/NRREP, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Technical Proposal by the reason only that any proponent or its agent is not present. Proponent's representative should bear with authorization duly signed by the authority of firm at the time of Technical Proposal opening.
5. If deadline for submission and opening falls in public holiday next day same time will be automatically deadline for submission and opening of Proposal.
6. The method of selection is: **Quality and Cost Based Selection (QCBS) Method with weights given to technical and financial proposals are 80% and 20% respectively.**
7. Professional Liability Insurance of 100% Contract Value should be submitted within 30 days from the date of agreement by the selected consultant.
8. **AEPC/NRREP** reserves the right to accept or reject, wholly or partly any or all the proposals without assigning any reason, whatsoever.