



Government of Nepal
Ministry of Energy, Water Resources and Irrigation
Alternative Energy Promotion Centre (AEPC)
Bio Energy Section
Khumaltar Height, Lalitpur, Nepal
Phone: 01-5539390, 5539391, Fax: 01-5542397
Website: www.aepc.gov.np, Email: info@aepc.gov.np

REQUEST FOR PROPOSALS

RFP Number: **AEPC/NEEP/RFP/2076/77-01**

Date of Notice Publication: 23 August 2019

Alternative Energy Promotion Centre (AEPC): National focal agency promoting renewable energy technologies in Nepal, is currently executing National Rural and Renewable Energy Program (NRREP) with the support from Government of Nepal and various international development partners. AEPC/Bio Energy Section (BES) hereby Requests for Proposal (RFP) from eligible Consulting Firms/Institutions for the following tasks:

S. N	Task	Package no, (no of local levels)	RFP no	Opening Date and Time of technical Proposal
1	Preparation of Local Level Baseline Status for Terai Clean Cooking Programme- Cluster 1	Cluster 1 (105 local levels)	AEPC/BES /2019/20-1	08 September 2019, 12:30 PM
2	Preparation of Local Level Baseline Status for Terai Clean Cooking Programme- Cluster 2	Cluster 2 (90 local levels)	AEPC/BES /2019/20-2	08 September 2019, 12:45 PM
3	Preparation of Local Level Baseline Status for Terai Clean Cooking Programme- Cluster 3	Cluster 3 (89 local levels)	AEPC/BES /2019/20-3	08 September 2019, 1:00 PM

- The proposal must contain **Technical** and **Financial** proposals sealed in **Separate Envelopes**. Both the sealed proposals must be sealed in another single envelop mentioning **Title** of the task and **RFP Number**.
- Detailed RFP (with ToR) for the above task can be downloaded from www.aepc.gov.np or can be obtained from AEPC.
- Separate sealed proposal should be submitted for above mentioned separate task.
- Proposal (in Hard Copy) must be delivered manually to the address above by **12:00 hour's local time** on or before **08 September 2019**.
- Received Proposal (**Technical**) shall be opened in the presence of Proponents' representatives who choose to attend at as specified in above table at the office of AEPC, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Technical Proposal by the reason only that any proponent or its agent is not present. Proponents' representative should bear with authorization duly signed by the authority of firm at the time of Technical Proposal opening.
- The method of selection will be Quality and Cost Based Selection (QCBS), **80:20** weightage for Technical and Financial proposals respectively.
- Proposals must be valid for a period of 90 days, counting from the day of Technical Proposal opening.
- Professional Liability Insurance of 100% Contract Value should be submitted within 30 days from the date of agreement by the selected Consulting Firm.
- If deadline for submission and opening falls in public holiday, the deadline will be same time of the immediate next working day.
- AEPC reserves the right to accept or reject, wholly or partly any or all the proposals without assigning any reason, whatsoever.