



Government of Nepal  
Ministry of Energy, Water Resources and Irrigation  
**Alternative Energy Promotion Centre (AEPC)**  
**Nepal Energy Efficiency Programme (NEEP)**  
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## REQUEST FOR PROPOSALS

RFP Number: **AEPC/NEEP/RFP/2075/76-01**

Date of Re - Notice Publication: 12 April 2019

Alternative Energy Promotion Centre (AEPC): National focal agency for the promotion of renewable energy technologies and energy efficiency activities in Nepal. AEPC/Nepal Energy Efficiency Programme (NEEP) hereby Requests for Proposal (RFP) from eligible Consulting Firms/Institutions for

### **Preparation of roadmap and Business Plan of Alternative Energy Promotion Centre to Implement Energy Efficiency Activities**

- The proposal must contain **Technical** and **Financial** proposals sealed in **Separate Envelopes**. Both the sealed proposals must be sealed in another single envelop mentioning **Title** of the task and **RFP Number**.
- Detailed RFP (with ToR) for the above task can be downloaded from [www.aepc.gov.np](http://www.aepc.gov.np) or can be obtained from AEPC.
- Proposal (in Hard Copy) must be delivered manually to the address above by **12:00 hour's local time** on or before **21 April 2019**.
- Received Proposal (**Technical**) shall be opened in the presence of Proponents' representatives who choose to attend at **12.30 PM** on **21 April 2019** at the office of AEPC, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Technical Proposal by the reason only that any proponent or its agent is not present. Proponents' representative should bear with authorization duly signed by the authority of firm at the time of Technical Proposal opening.
- The method of selection will be Quality and Cost Based Selection (QCBS), **80:20** weightage for Technical and Financial proposals respectively.
- Proposals must be valid for a period of 90 days, counting from the day of Technical Proposal opening.
- Professional Liability Insurance of 100% Contract Value should be submitted within 30 days from the date of agreement by the selected Consulting Firm.
- If deadline for submission and opening falls in public holiday, the deadline will be same time of the immediate next working day.
- AEPC reserves the right to accept or reject, wholly or partly any or all the proposals without assigning any reason, whatsoever.