



Government of Nepal
Ministry of Energy, Water Resources and Irrigation
Alternative Energy Promotion Centre (AEPC)
National Rural and Renewable Energy Program (NRREP)

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REQUEST FOR PROPOSALS

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Alternative Energy Promotion Centre (AEPC): National focal agency promoting renewable energy technologies in Nepal, is currently executing National Rural and Renewable Energy Program (NRREP) with the support from Government of Nepal and various international development partners. AEPC/Productive End Use Section (PEUS) hereby Requests for Proposal (RFP) from eligible Consulting Firms/Institutions for the following tasks:

S. No.	Tasks	Package No. (No. of Events)	RFP Number	Opening Date and Time of Technical Proposal
1.	Conducting Start and Improve Your Business (SIYB) Training of Potential and Starting Entrepreneur (TOPE/TOSE) in Micro Hydro Catchment Area of Karnali Province.	Package - I, (7 Event)	AEPC/NRREP/ PEUS/2075/76 - 04	3 February 2019, 2.00 P.M.
2	Conducting Start and Improve Your Business (SIYB) Training of Potential and Starting Entrepreneur (TOPE/TOSE) in Micro Hydro Catchment Area of Far west Province.	Package - II, (7 Event)	AEPC/NRREP/ PEUS/2075/76 - 05	3 February 2019, 2.30 P.M.

- The proposal must contain **Technical** and **Financial** proposals sealed in **Separate Envelopes**. Both the sealed proposals must be sealed in another single envelop mentioning **Title** of the task and **RFP Number**.
- Detailed RFP (with ToR) for the above task can be downloaded from www.aepc.gov.np
- Single/Separate Sealed Proposal should be submitted for above mentioned **Separate Package**.
- Proposal (**in Hard Copy**) must be delivered manually to the address above by **12:00 hour's local time** on or before **3 February 2019**.
- If deadline for submission falls in public holiday, the deadline will be same time of the immediate next working day.
- Received Proposal (**Technical Proposal Only**) shall be opened in the presence of Proponent's representatives who choose to attend at as specified in above table at the office of AEPC/NRREP, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Technical Proposal by the reason only that any bidder or its agent is not present. Proponents's representative should bear with authorization duly signed by the authority of firm at the time of Technical Proposal opening.
- The method of selection will be **Quality and Cost Based Selection (QCBS)**, **80:20 weightage for Technical and Financial proposals respectively**.
- Bids must be valid for a period of **90 days counting** from the day of bid opening.
- Professional Liability Insurance of **100% Contract Value** should be submitted within 30 days from the date of agreement by the selected Consulting Firms/Institution.
- AEPC reserves the right to accept or reject, wholly or partly any or all the proposals without assigning any reason, whatsoever.